

CORE CAPABILITY DEVELOPMENT SHEETS

The National Preparedness Goal defines the 32 Core Capabilities and can be found at <http://www.fema.gov/national-preparedness-goal>.

MISSION AREA



Mitigation

Reduce the loss of life and property by lessening the impact of future disasters.



1. [Planning](#)



5. [Long-Term Vulnerability Reduction](#)



2. [Public Information and Warning](#)



6. [Risk and Disaster Resilience Assessment](#)



3. [Operational Coordination](#)



7. [Threats and Hazards Identification](#)



4. [Community Resilience](#)

PREPTalks
New perspectives for emergency managers

PrepTalks showcase thought leaders with innovative ideas and approaches to improve many of the Core Capabilities. Each PrepTalk includes a video, discussion slides, and additional resources. For a full list of PrepTalks, visit www.fema.gov/preptalks.



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To provide feedback on the Core Capability Development Sheets, please email us at FEMA-TARrequest@fema.dhs.gov.

Updated: 02/03/21

BUILD AND SUSTAIN THE CORE CAPABILITY



PLANNING

MISSION AREA



Description

Conduct a systematic process engaging the whole community as appropriate in the development of executable strategic, operational, and/or tactical-level approaches to meet defined objectives.

1. Develop approved hazard mitigation plans that address relevant threats/hazards in accordance with the results of their risk assessment within all local, state, tribal, territorial, and Federal partners.

Training

Build or sustain this Core Capability with the example trainings below. Additional trainings for this Core Capability can be found at www.firstrespondertraining.gov/frt/npccatalog.

COURSE	DELIVERY	DURATION
G0318: Mitigation Planning for Local Governments	Indirect	16 Hours
G0393: Mitigation for Emergency Managers	Mobile/Non-Resident, Indirect	19 Hours
IS0328: Plan Review for Local Mitigation Plans	Online/Distance Learning	3 Hours
IS0329: State Hazard Mitigation Planning	Online/Distance Learning	3.5 Hours



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Updated: 02/03/21

BUILD AND SUSTAIN THE CORE CAPABILITY

Capability Targets

Communities use standardized language to set targets that reflect the level of capability they plan to build and sustain. Communities use the same standardized language to measure how much capability they have. Not all standardized targets may be required for all communities. The standardized target for this Core Capability is provided below.

Within every (#) (time), update all emergency operations plans that define the roles and responsibilities of (#) partner organizations involved in incident management across (#) jurisdictions affected, and the sequence and scope of tasks needed to prevent, protect, mitigate, respond to, and recover from events.

Resource Types

The Resource Typing Library Tool (<https://rslt.preptoolkit.fema.gov>) is a searchable database of national resource typing definitions and position qualifications, which can be sorted by primary capability. Examples for this Core Capability are below.

NAME	TYPE	CATEGORY
Planning Section Chief	Job Title/Position Qualification	Incident Management
Geographic Information Systems Map Support Team	Resource Typing Definition	Geographic Info Systems and Info Technology

Partners

Responsibility for capabilities is often shared between many partner organizations, including federal, state, local, tribal, territorial, international and the private sector. More information is available in the National Mitigation Framework at https://www.fema.gov/sites/default/files/2020-04/National_Prevention_Framework2nd-june2016.pdf.

- ▶ American Planning Association—Provides leadership in the development of vital communities by advocating excellence in planning, promoting education and citizen empowerment, and providing members with the tools and support necessary to meet the challenges of growth and change.
- ▶ Regional, State, and Local Hazard Mitigation Planning Committees—State, local, and tribal governments engage in mitigation planning to identify risks associated with natural disasters and to develop long-term strategies for protecting people and property from future hazard events.
- ▶ The public—Essential to building community-wide support for hazard mitigation planning and actions. The planning and implementation processes should include citizens, civic groups, emergency managers, other government agencies, businesses, environmental groups, and schools.

Validating

Exercises and real-world events validate capabilities and are opportunities to identify areas of success or needs for improvement. Tools to validate your capabilities include:

- ▶ **Homeland Security Exercise and Evaluation Program:** Fundamental principles that frame a common approach. <https://preptoolkit.fema.gov/web/hseep-resources>
- ▶ **National Exercise Program:** The principal mechanism for validating the Core Capabilities. Jurisdictions can receive technical assistance and support from subject matter experts. www.fema.gov/national-exercise-program
- ▶ **Homeland Security Digital Library:** A collection of documents related to homeland security policy, strategy, and organizational management. www.hsdl.org

Additional Information

- ▶ American Planning Association: www.planning.org
- ▶ Beyond the Basics: www.mitigationguide.org
- ▶ FEMA Hazard Mitigation Planning Resources: www.fema.gov/hazard-mitigation-planning-resources
- ▶ Comprehensive Preparedness Guide (CPG) 201: www.fema.gov/media-library/assets/documents/165308



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PUBLIC INFORMATION AND WARNING

MISSION AREA



Description

Deliver coordinated, prompt, reliable, and actionable information to the whole community through the use of clear, consistent, accessible, and culturally and linguistically appropriate methods to effectively relay information regarding any threat or hazard and, as appropriate, the actions being taken and the assistance being made available.

1. Communicate appropriate information, in an accessible manner, on the risks faced within a community after the conduct of a risk assessment.

Training

Build or sustain this Core Capability with the example trainings below. Additional trainings for this Core Capability can be found at www.firstrespondertraining.gov/frt/npccatalog.

COURSE	DELIVERY	DURATION
AWR-209: Working with the Media: A Course for Rural First Responders	Mobile/Non-Resident	8 Hours
E0105: Public Information and Warning	Mobile/Non-Resident, Residential	24 Hours
G0291: Joint Information System/Center Planning for Tribal, State, and Local Public Information Officers	Indirect	7 Hours
IS0251.a: Integrated Public Alert and Warning System (IPAWS) for Alerting Administrators	Online/Distance Learning	2 Hours
MGT-318: Public Information in an All-Hazards Incident	Mobile/Non-Resident	16 Hours



BUILD AND SUSTAIN THE CORE CAPABILITY

Capability Targets

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Within (#) (time) notice of an incident, deliver reliable and actionable information to (#) people affected, including (#) people with access and functional needs (affected) and (#) people with limited English proficiency affected.

Resource Types

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NAME	TYPE	CATEGORY
Public Information Officer	Job Title/Position Qualification	Incident Management

Partners

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- ▶ Agency/office responsible for emergency alerts—Public communication tools are used to disseminate information about serious emergencies. These include the Emergency Alert System, Wireless Emergency Alerts, the Integrated Public Alert & Warning System, and others.
- ▶ Regional, State, and Local Hazard Mitigation Planning Committees—State, local, and tribal governments engage in mitigation planning to identify risks associated with natural disasters and to develop long-term strategies for protecting people and property from future hazard events.
- ▶ The public—Essential to building community-wide support for hazard mitigation planning and actions. The planning and implementation processes should include citizens, civic groups, emergency managers, other government agencies, businesses, environmental groups, and schools.

Additional Information

- ▶ Association of State Floodplain Managers: www.floods.org
- ▶ Ready.gov: www.ready.gov
- ▶ Comprehensive Preparedness Guide (CPG) 201: www.fema.gov/media-library/assets/documents/165308

Validating

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OPERATIONAL COORDINATION

MISSION AREA



Description

Establish and maintain a unified and coordinated operational structure and process that appropriately integrates all critical stakeholders and supports the execution of Core Capabilities.

1. Establish protocols to integrate mitigation data elements in support of operations with local, state, tribal, territorial, and insular area partners and in coordination with Federal agencies.

Training

Build or sustain this Core Capability with the example trainings below. Additional trainings for this Core Capability can be found at www.firstrespondertraining.gov/frt/npccatalog.

COURSE	DELIVERY	DURATION
AWR-356: Community Planning for Disaster Recovery	Mobile/Non-Resident	8 Hours
IS2700: National Mitigation Framework, An Introduction	Online/Distance Learning	3 Hours
IS0329: State Hazard Mitigation Planning	Online/Distance Learning	3.5 Hours



BUILD AND SUSTAIN THE CORE CAPABILITY

Capability Targets

Communities use standardized language to set targets that reflect the level of capability they plan to build and sustain. Communities use the same standardized language to measure how much capability they have. The standardized target for this Core Capability is provided below.

Within (#) (time) of a potential or actual incident, establish and maintain a unified and coordinated operational structure and process across (#) jurisdictions affected and with (#) partner organizations involved in incident management. Maintain for (#) (time).

Resource Types

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NAME	TYPE	CATEGORY
Incident Management Team	Resource Typing Definition	Incident Management
Hazard Mitigation Operations Team	Resource Typing Definition	Mitigation

Partners

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- ▶ Association of State Floodplain Managers—Flood hazard specialists of local, state, and Federal government, the research community, the insurance industry, and others involved in floodplain management, flood hazard mitigation, the National Flood Insurance Program, and flood preparedness, warning, and recovery.
- ▶ Regional, State, and Local Hazard Mitigation Planning Committees—State, local, and tribal governments engage in mitigation planning to identify risks associated with natural disasters and to develop long-term strategies for protecting people and property from future hazard events.
- ▶ The public—Essential to building community-wide support for hazard mitigation planning and actions. The planning and implementation processes should include citizens, civic groups, emergency managers, other government agencies, businesses, environmental groups, and schools.

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- ▶ **National Exercise Program:** The principal mechanism for validating the Core Capabilities. Jurisdictions can receive technical assistance and support from subject matter experts. www.fema.gov/national-exercise-program
- ▶ **Homeland Security Digital Library:** A collection of documents related to homeland security policy, strategy, and organizational management. www.hsdl.org

Additional Information

- ▶ Association of State Floodplain Managers: www.floods.org
- ▶ Natural Hazard Mitigation Association: <http://nhma.info>
- ▶ State Hazard Mitigation Officers: www.fema.gov/state-hazard-mitigation-officers
- ▶ Comprehensive Preparedness Guide (CPG) 201: www.fema.gov/media-library/assets/documents/165308





COMMUNITY RESILIENCE

MISSION AREA



Description

Enable the recognition, understanding, communication of, and planning for risk, and empower individuals and communities to make informed risk management decisions necessary to adapt to, withstand, and quickly recover from future incidents.

1. Maximize the coverage of the U.S. population that has a localized, risk-informed mitigation plan developed through partnerships across the entire community.
2. Empower individuals and communities to make informed decisions to facilitate actions necessary to adapt to, withstand, and quickly recover from future incidents.

Training

Build or sustain this Core Capability with the example trainings below. Additional trainings for this Core Capability can be found at www.firstrespondertraining.gov/frt/npccatalog.

COURSE	DELIVERY	DURATION
AWR-228: Community Resilience: Building Resilience from the Inside Out	Mobile/Non-Resident	8 Hours
AWR-310: Natural Disaster Awareness for Community Leaders	Mobile/Non-Resident	4.5 Hours
AWR-347: Climate Adaptation Planning for Emergency Management	Mobile/Non-Resident	8 Hours
G0318: Mitigation Planning for Local Governments	Indirect	16 Hours



BUILD AND SUSTAIN THE CORE CAPABILITY

Capability Targets

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Within (#) (time), (#) households are covered by risk-appropriate insurance, including homeowners, flood, windstorm, and seismic.
Every (#) (time), conduct (#) outreach events or activities to increase awareness of locally significant threats and hazards to help the residents be more prepared to prevent, protect against, mitigate, respond to, and recover from those events.

Resource Types

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NAME	TYPE	CATEGORY
Hazard Mitigation Officer	Job Title/Position Qualification	Mitigation

Partners

Responsibility for capabilities is often shared between many partner organizations, including federal, state, local, tribal, territorial, international and the private sector. More information is available in the National Mitigation Framework at https://www.fema.gov/sites/default/files/2020-04/National_Prevention_Framework2nd-june2016.pdf.

- ▶ American Planning Association—Provides leadership in the development of vital communities by advocating excellence in planning, promoting education and citizen empowerment, and providing our members with the tools and support necessary to meet the challenges of growth and change.
- ▶ Association of State Floodplain Managers—Flood hazard specialists of local, state, and Federal government, the research community, the insurance industry, and others involved in floodplain management, flood hazard mitigation, the National Flood Insurance Program, and flood preparedness, warning, and recovery.
- ▶ Regional, State, and Local Hazard Mitigation Planning Committees—State, local, and tribal governments engage in mitigation planning to identify risks associated with natural disasters and to develop long-term strategies for protecting people and property from future hazard events.

Validating

Exercises and real-world events validate capabilities and are opportunities to identify areas of success or needs for improvement. Tools to validate your capabilities include:

- ▶ **Homeland Security Exercise and Evaluation Program:** Fundamental principles that frame a common approach. <https://preptoolkit.fema.gov/web/hseep-resources>
- ▶ **National Exercise Program:** The principal mechanism for validating the Core Capabilities. Jurisdictions can receive technical assistance and support from subject matter experts. www.fema.gov/national-exercise-program
- ▶ **Homeland Security Digital Library:** A collection of documents related to homeland security policy, strategy, and organizational management. www.hsdl.org

Additional Information

- ▶ Association of State Floodplain Managers: www.floods.org
- ▶ FEMA Hazard Mitigation Planning Resources: www.fema.gov/hazard-mitigation-planning-resources
- ▶ State Hazard Mitigation Officers: www.fema.gov/state-hazard-mitigation-officers
- ▶ Comprehensive Preparedness Guide (CPG) 201: www.fema.gov/media-library/assets/documents/165308



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LONG-TERM VULNERABILITY REDUCTION

MISSION AREA



Description

Build and sustain resilient systems, communities, and critical infrastructure and key resources lifelines so as to reduce their vulnerability to natural, technological, and human-caused threats and hazards by lessening the likelihood, severity, and duration of the adverse consequences.

1. Achieve a measurable decrease in the long-term vulnerability of the Nation against current baselines amid a growing population base, changing climate conditions, increasing reliance upon information technology, and expanding infrastructure base.

Training

Build or sustain this Core Capability with the example trainings below. Additional trainings for this Core Capability can be found at www.firstrespondertraining.gov/frt/npccatalog.

COURSE	DELIVERY	DURATION
E0194: Advanced Floodplain Management Concepts	Residential, Indirect	26 Hours
E2460: Advanced Building Science	Residential	28 Hours
G0194.4: Preparing for Post-Disaster Responsibilities	Indirect	8 Hours
MGT-342: Strategic Overview of Disaster Management for Water and Wastewater Utilities	Mobile/Non-Resident	4 Hours
MGT-345: Disaster Management for Electric Power Systems	Mobile/Non-Resident	16 Hours



BUILD AND SUSTAIN THE CORE CAPABILITY

Capability Targets

Communities use standardized language to set targets that reflect the level of capability they plan to build and sustain. Communities use the same standardized language to measure how much capability they have. Not all standardized targets may be required for all communities. The standardized target for this Core Capability is provided below.

Every (#) (time), (#) jurisdictions review their building codes, and, if necessary, enact or update risk-appropriate, disaster resilient building codes.

Resource Types

The Resource Typing Library Tool (<https://rtlt.prepretoolkit.fema.gov>) is a searchable database of national resource typing definitions and position qualifications, which can be sorted by primary capability. An example for this Core Capability is below.

NAME	TYPE	CATEGORY
Hazard Mitigation Officer	Job Title/Position Qualification	Mitigation

Partners

Responsibility for capabilities is often shared between many partner organizations, including federal, state, local, tribal, territorial, international and the private sector. More information is available in the National Mitigation Framework at https://www.fema.gov/sites/default/files/2020-04/National_Prevention_Framework2nd-june2016.pdf.

- ▶ American Planning Association—Provides leadership in the development of vital communities by advocating excellence in planning, promoting education and citizen empowerment, and providing members with the tools and support necessary to meet the challenges of growth and change.
- ▶ Regional, State, and Local Hazard Mitigation Planning Committees—State, local, and tribal governments engage in mitigation planning to identify risks associated with natural disasters and to develop long-term strategies for protecting people and property from future hazard events.
- ▶ National Institute of Standards and Technology Community Resilience Panel—Reduces barriers to achieving community resilience by promoting collaboration to strengthen the resilience of buildings, infrastructure, and social systems upon which communities rely.

Validating

Exercises and real-world events validate capabilities and are opportunities to identify areas of success or needs for improvement. Tools to validate your capabilities include:

- ▶ **Homeland Security Exercise and Evaluation Program:** Fundamental principles that frame a common approach. <https://prepretoolkit.fema.gov/web/hseep-resources>
- ▶ **National Exercise Program:** The principal mechanism for validating the Core Capabilities. Jurisdictions can receive technical assistance and support from subject matter experts. www.fema.gov/national-exercise-program
- ▶ **Homeland Security Digital Library:** A collection of documents related to homeland security policy, strategy, and organizational management. www.hsdl.org

Additional Information

- ▶ FEMA Hazard Mitigation Planning Resources: www.fema.gov/hazard-mitigation-planning-resources
- ▶ Natural Hazard Mitigation Association: <http://nhma.info>
- ▶ NIST Community Resilience: www.nist.gov/topics/community-resilience
- ▶ Comprehensive Preparedness Guide (CPG) 201: www.fema.gov/media-library/assets/documents/165308



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RISK AND DISASTER RESILIENCE ASSESSMENT

MISSION AREA



Description

Assess risk and disaster resilience so that decision makers, responders, and community members can take informed action to reduce their entity's risk and increase its resilience.

1. Ensure that local, state, tribal, territorial, and insular area governments and the top 100 Metropolitan Statistical Areas complete a risk assessment that defines localized vulnerabilities and consequences associated with potential natural, technological, and human-caused threats and hazards to their natural, human, physical, cyber, and socioeconomic interests.

Training

Build or sustain this Core Capability with the example trainings below. Additional trainings for this Core Capability can be found at www.firstrespondertraining.gov/frt/npccatalog.

COURSE	DELIVERY	DURATION
E0313: Basic Hazus	Mobile/Non-Resident, Residential	32 Hours
IS0556: Damage Assessment for Public Works	Online/Distance Learning	3 Hours
MGT-310: Threat and Hazard Identification and Risk Assessment and Stakeholder Preparedness Review	Mobile/Non-Resident	16 Hours
MGT-315: Critical Asset Risk Management	Mobile/Non-Resident	16 Hours
PER-378: Coastal Hazard and Vulnerability Assessment Tools	Mobile/Non-Resident	8 Hours



BUILD AND SUSTAIN THE CORE CAPABILITY

Capability Targets

Communities use standardized language to set targets that reflect the level of capability they plan to build and sustain. Communities use the same standardized language to measure how much capability they have. Not all standardized targets may be required for all communities. The standardized target for this Core Capability is provided below.

Every (#) (time), after identifying threats and hazards of concern, model the impacts of (#) threat and hazard scenarios to incorporate into planning efforts.

Resource Types

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NAME	TYPE	CATEGORY
Hazard Mitigation Risk Analyst	Job Title/Position Qualification	Mitigation

Partners

Responsibility for capabilities is often shared between many partner organizations, including federal, state, local, tribal, territorial, international and the private sector. More information is available in the National Mitigation Framework at https://www.fema.gov/sites/default/files/2020-04/National_Prevention_Framework2nd-june2016.pdf.

- ▶ Hazus User Groups—Network of organizations that use Hazus software for risk assessment activities throughout the Nation. Hazus user group members include emergency managers, geospatial information system specialists, geologists, state and local planners, and consultants.
- ▶ Regional, State, and Local Hazard Mitigation Planning Committees—State, local, and tribal governments engage in mitigation planning to identify risks associated with natural disasters and to develop long-term strategies for protecting people and property from future hazard events.
- ▶ The public—Essential to building community-wide support for hazard mitigation planning and actions. The planning and implementation processes should include citizens, civic groups, emergency managers, other government agencies, businesses, environmental groups, and schools.

Validating

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- ▶ **Homeland Security Digital Library:** A collection of documents related to homeland security policy, strategy, and organizational management. www.hsdl.org

Additional Information

- ▶ Hazard Identification and Assessment: www.fema.gov/hazard-identification-and-risk-assessment
- ▶ Hazus User Groups: www.fema.gov/hazus-user-groups
- ▶ State Hazard Mitigation Officers: www.fema.gov/state-hazard-mitigation-officers
- ▶ Comprehensive Preparedness Guide (CPG) 201: www.fema.gov/media-library/assets/documents/165308



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THREATS AND HAZARDS IDENTIFICATION

MISSION AREA



Description

Identify the threats and hazards that occur in the geographic area; determine the frequency and magnitude; and incorporate this into analysis and planning processes so as to clearly understand the needs of a community or entity.

1. Identify the threats and hazards within and across local, state, tribal, territorial, and insular area governments and the top 100 Metropolitan Statistical Areas, in collaboration with the whole community, against a national standard based on sound science.

Training

Build or sustain this Core Capability with the example trainings below. Additional trainings for this Core Capability can be found at www.firstrespondertraining.gov/frt/npccatalog.

COURSE	DELIVERY	DURATION
E0102: Science for Disasters	Mobile/Non-Resident, Residential	24 Hours
IS0271.a: Anticipating Hazardous Weather and Community Risk, 2nd Edition	Online/Distance Learning	9 Hours
MGT-310: Threat and Hazard Identification and Risk Assessment and Stakeholder Preparedness Review	Mobile/Non-Resident	16 Hours
MGT-449: Community Based Planning for All-Hazards Threats in Tribal Communities	Mobile/Non-Resident	12 Hours



BUILD AND SUSTAIN THE CORE CAPABILITY

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Every (#) (time), engage with (#) jurisdictions and (#) partner organizations involved in incident management to assess the threats and hazards that are realistic and would significantly impact your communities.

Resource Types

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NAME	TYPE	CATEGORY
Hazard Mitigation Risk Analyst	Job Title/Position Qualification	Mitigation

Partners

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- ▶ Hazus User Groups—Network of organizations that use Hazus software for risk assessment activities throughout the Nation. Hazus user group members include emergency managers, geospatial information system specialists, geologists, state and local planners, and consultants.
- ▶ Regional, State, and Local Hazard Mitigation Planning Committees—State, local, and tribal governments engage in mitigation planning to identify risks associated with natural disasters and to develop long-term strategies for protecting people and property from future hazard events.
- ▶ State and Major Urban Area Fusion Centers—Focal points for the receipt, analysis, gathering, and sharing of threat-related information between partners.

Additional Information

- ▶ FEMA Hazard Mitigation Planning Resources: www.fema.gov/hazard-mitigation-planning-resources
- ▶ Hazus User Groups: www.fema.gov/hazus-user-groups
- ▶ State Hazard Mitigation Officers: www.fema.gov/state-hazard-mitigation-officers
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