

NOTICE OF PUBLIC MEETING

County of Sagadahoc Commissioners
Mr. Charles Crosby, III, Chair
Ms. Carol Grose, Vice Chair
Mr. Max Dawson

A regular meeting of the Sagadahoc County Commissioners will be held at 3:00 p.m. on Tuesday, August 11, 2015, in the Commissioners' Meeting Room of the County Courthouse, 752 High Street, Bath, Maine 04530.

TENTATIVE AGENDA

Consideration of:

- I. Call to Order and Establishment of Quorum (3 p.m.)

- II. Public Comments (3 p.m.)

- III. CONSENT AGENDA (3:05 p.m.)
 - 1. Approval of Minutes for July 14, 2015
 - 2. Approval of Warrants
 - 3. July Financial Statements
 - 4. Departmental Reports (Written)
 - 5. Upcoming Meeting(s):
 - a.) Regular Meeting at 3:00 p.m. on Tuesday, September 8, 2015
 - b.) Meeting at 5:00 p.m. on Tuesday, August 25, 2015 IF NEEDED

- IV. DEPARTMENT REPORTS (Presentations)
 1. Sheriff's Department – Joel Merry (3:06 p.m.)

- V. BUSINESS ITEMS (3:15 p.m.)
 - 1. Jail Update – Joel Merry and Pam Hile
 - 2. Authorization to Begin Hiring Process for Transport Deputy – Joel Merry
 - 3. Donation of Photos
 - 4. Authorization to Hire Dispatcher
 - 5. Appointment of Union Negotiating Member
 - 6. Authorization to Secure TAN
 - 7. County Administrator's Report
 - 8. Other

- VI. COMMISSIONERS COMMENTS/ANNOUNCEMENTS (3:35 p.m.)
 1. Workforce Investment – Commissioner Crosby
 2. Other

- VII. EXECUTIVE SESSION(S) (3:40 p.m.)
 1. Request to enter into an executive session with attorney pursuant to Title 1, Chapter 13, Section 405, 6., E of the M.R.S.A. for the purpose of discussing rights and responsibilities.

- VIII. ADJOURNMENT (4:00)

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II. Consent Agenda

The following items are presented for your review and consideration under the consent agenda. If any Commissioner would like to pull an agenda item, discuss it and vote on it separately, we can do that without any problem. If, however, each member is satisfied with the various items listed under the consent agenda we can accept and file each item with a single vote. The items for your consideration include:

1. Approval of Minutes for July 14, 2015
2. Approval of Warrants
3. July Financial Statements
4. Departmental Reports (Written)
5. Upcoming Meeting(s):
 - a.) Regular Meeting at 3:00 p.m. on Tuesday, September 8, 2015
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1. Jail Update

Enclosed for your review is information related to the jail system and TBRJ. First is a summary by Sheriff Merry of a recent meeting with the DOC to discuss the implementation of LD 186. As you will note, there were more questions than answers and, as of the time this is being written, we are still awaiting clarification by the AG. Also enclosed is a preliminary estimate of TBRJ's financial status. Based upon our interpretation of the law, the total anticipated revenue would allow TBRJ to function with an ADP of roughly 120 to 130 inmates. This is only possible due to the contract with Waldo County. Finally, we are continuing to work on a cash flow analysis for TBRJ so that the Counties may determine if pre-payments are needed. Both Sheriff Merry and I will provide additional updates on Tuesday.

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2. Authorization to Begin Hiring Process for Transport Deputy

Sheriff Merry has respectfully requested the Commissioners' authorization to initiate the hiring process to fill the vacant Transport Deputy's position. He will be in attendance on Tuesday to present additional information.

3. Donation of Photos

Mrs, Nancy Connery has presented the County with two pictures from her late husband's collection. Crispin Connery served as a County Commissioner for many years, and Mrs. Connery feels strongly that these items should be displayed in the Courthouse. I have prepared a draft letter of appreciation for the Commissioners consideration.

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4. Authorization to Hire Dispatcher

Enclosed for your review and consideration is a memorandum from Communications Director Brodie Hinckley requesting authorization to hire Ms. Brianna Kenney to fill the vacant dispatcher's position. Such employment will be contingent upon her successful completion of required background checks and medical exams.

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5. Appointment of Union Negotiating Member

Enclosed for your review and consideration is recent correspondence regarding the formation of a new bargaining unit by the Transport Deputies. The votes will be tabulated on September 11, 2015, and it is my understanding that they may then request that negotiations start within ten days. It is therefore respectfully requested that a Commissioner be designated to join Sheriff Merry and myself on the bargaining team.

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6. Authorization to Secure TAN

Our current cash flow projections indicate that we will have a slightly positive balance remaining in our accounts as of October 31st. This assumes that Bowdoin pays half of its tax assessment in September, and it also assumes that there will be no unforeseen expenditures. We will, of course, be “fine tuning” this estimate in future weeks; however, as the Commissioners are not likely to meet again until September 8th, and as the cash balance as currently projected is marginal, it is respectfully requested that the Commissioners once again authorize the Administrator to initiate the Tax Anticipation Note process with Androscoggin Bank. This will enable us to secure funds if they are needed without trying to arrange everything at the last minute (as was the case in a previous year). We will not, however, initiate the associated legal documents (and expenditure) unless it appears fairly certain that the TAN will be necessary.

County Administrator's Report

1. Meetings with Towns/City

All Sagadahoc County localities have been advised of the Commissioners' offer to attend a select board/council meeting. No takers thus far, but I will continue to follow up on this matter.

2. Update: MCOG/MCEDD

MCOG held a general assembly on July 23rd which included all new members. The new Board of Directors, Executive Committee and Officers were selected, and a meeting schedule was established. In addition, the organization voted to change its name to MCEDD to facilitate recognition throughout the entire district. It will, however, remain a Council of Governments. It should also be noted that the organization just received a \$250,000 loan fund award, which will strengthen its ability to assist businesses in the region.

3. Update: Implementation of Tobacco Free Policy

Attached please find information that has been provided to all employees related to the County's new tobacco free policy. This will go into effect on September 1st.

4. Miscellaneous Enclosures

- MCOG/MCEDD Materials

5. Office Closure

Please be advised that the County Offices will be closed on Monday, September 7th in observance of the Labor Day holiday.

6. MMA Risk Management Inspection

MMA made its annual inspection of County properties, as well as our safety/training policies and records, on July 22nd. All went well, and we anticipate another positive review. Many thanks to Dennis Fraser, Mary Kay Blatz and Eric Sawyer for their efforts!

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